|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| |  | | --- | |  | | **Annex C: Financial Offer**  **Supply of Outside Catering Services** | | | | |
|  | **LOCATION: Imvepi Office** |  |  |  | |
|  |  |  |  |  | |
|  |  |  |  |  | |
| **ITEM NUMBER** | **DESCRIPTION** | **UNIT** | | **QTY** | **UNIT PRICE (USH)** |
| 1 | Buffet Lunch served with a Bottle of Soft Drink | Piece | | 1 |  |
| 2 | Evening Tea served with Snacks (sweet and salty) | Piece | | 1 |  |
| 3 | Morning Tea served with Snacks (sweet & salty) | Piece | | 1 |  |
| 4 | Buffet Dinner served with a Bottle of Soft Drink | Piece | | 1 |  |
| 5 | Pure Mineral Water 500ml | Piece | | 1 |  |
| 6 | Mineral Water -1.5 liters | Piece | | 1 |  |
| 7 | Minute Maid -300ml | Piece | | 1 |  |

**Sign and stamp this page**

**All unit rates should have applicable taxes as IRC will not pay for any tax not included in the unit rate.**

All items quoted must be of the highest quality

Unit cost/rate should include delivery and offloading (all taxes paid) at IRC office

You are requested to:

1-Use this sheet for entering your price and don't change the numbering or delete anything. If you are unable to offer an item, leave the space for price blank (Using your pro-forma is not allowed

2-Provide information regarding any discounts due to quantity ordered & changes in prices according to sizes (You can provide by range of Purchase Order Value)

3-Provide clear specifications detailing quality, source of origin (where applicable)

4-Provide clear specifications detailing quality of products.

5-You are also requested to avail details of your company including legal status and registration.

6-On a separate sheet, reference/ photos for similar services to other INGO's, Clients is encouraged.